

La Crosse USD 395  
Regular School Board Meeting  
Monday July 15, 2019, 6 pm

The board of education held the regular monthly meeting on Monday July 15, 2019, 6 pm. Members Present: Sandy Showalter, John Irvin, Aaron McGaughey, Harland Werth and Glenn Herrman (arrived at 6:18 pm) Also present Superintendent Keeley and Jon Webster.

President Irvin requested approval of the June 17, 2019 minutes. Sandy Showalter moved, seconded by Aaron McGaughey to approve the June 17, 2019 minutes. Motion carried unanimously. 4-0

Nominations President Irvin requested nominations for Board President Harland Werth nominated John Irvin with Sandy Showalter seconding the nomination. Sandy Showalter moved nominations cease and a unanimous ballot be cast for John Irvin as President. Aaron McGaughey seconded the motion. Motion carried unanimously. 4-0

Request for Vice-President nominations: John Irvin nominated Aaron McGaughey for Vice President, Harland Werth seconded the nomination. Aaron McGaughey moved nominations cease and a unanimous ballot be cast for Aaron McGaughey for Vice President. Sandy Showalter seconded the motion. Motion carried unanimously. 4-0

Agenda Aaron McGaughey moved to approve the July 2019 printed agenda with item Q. Locker Room floors added. Motion carried unanimously. 4-0

Consent Agenda:

Sandy Showalter moved, seconded by Aaron McGaughey to approve by consent, items in the agenda that are identified as A-R.

- A. Approval of June Warrants
- B. Designate superintendent as coordinator for Title IX, Title VI, Title VII, all Fed. Anti-discrimination laws & Section 504 & ADA compliance
- C. Designate official depositories for Investment of funds
  - Nekoma State Bank (Investment, checking)
  - Farmers Bank and Trust (Investment and checking)
  - Landmark Federal Savings & Loan (Investments & Checking)
- D. Designate Truancy Officers and Attendance Officers.
  - Principals at the following buildings: Elementary, High School, Middle School
- E. Appoint John Irvin as hearing officer for free & reduced price meal application appeals.
- F. Appoint Superintendent and Board Clerk as district food service representatives.
- G. Adopt 1116 hour year
- H Designate Board Clerk and District Treasurer (Sue / Cindi)
- I. Designate KPERs representative - Sue
- J Appoint Superintendent as purchasing agent.
- K. Designate School Physician-- Rush County Medical Clinic Physicians
- L. Designate official newspapers (Rush Co. News & Hays Daily News)

M. Adopt 2019-2020 meeting dates, times & locations.

Aug. 12	DIST. OFFICE	6:00 PM
Sep. 9	DIST. OFFICE	6:00 PM
Oct.8 Tuesday	DIST. OFFICE	6:00 PM
Nov. 11	DIST. OFFICE	6:00 PM
Dec. 9 (Mon.)	DIST. OFFICE	5:30 PM
Jan.13	DIST. OFFICE	6:00 PM
Feb. 10	DIST. OFFICE	6:00 PM
Mar. 9	DIST. OFFICE	6:00 PM
Apr. 6	DIST. OFFICE	6:00 PM
May. 5 (Tuesday)	DIST. OFFICE	6:00 PM
Jun. 15	DIST. OFFICE	6:00 PM
Jul. 13	DIST. OFFICE	6:00 PM

N. Appoint Board Attorney - Bill Jeter

O. Designate Freedom of Information Officer (FIO) Bill Keeley

P. Section 125 Plan & 403b Policy American Fidelity Administrator Approval

Q. Designate Bill Keeley as coordinator for homeless children.

R. Appoint Impact Aid Representative. Bill Keeley

Motion carried unanimously. 4-0

GAAP

**RESOLUTION TO WAIVE THE ANNUAL REQUIREMENT OF  
GAAP AND FIXED ASSET ACCOUNTING**

Mr. President, I Harland Werth move the adoption of the following resolution:

**RESOLUTION**

WHEREAS the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the financial statements and financial reports for the year ending , June 30, 2020 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the board, the unified school district, or the members of the general public of La Crosse USD No. 395; and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the said district which required financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a), said act for the year ending 6/30 2020.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, in regular meeting duly assembled the 15th day of July, 2019, that said board waives the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 395 for the school year ending June 30, 2020.

BE IT FURTHER RESOLVED that the said board shall cause the financial statements and financial reports of La Crosse USD No. 395, to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Motion seconded by John Irvin. Motion carried unanimously. 4-0

Policies

**RESOLUTION FOR RESCINDING POLICY  
STATEMENT FOUND IN FY 2018-2019  
BOARD MINUTES**

Mr. President, I John Irvin, move the adoption of the following resolution

**RESOLUTION**

Be it resolved that all policy statements found in the minutes of this board of education prior to July 15, 2019 be rescinded, and that the board of education adopt the policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2019-2020 school year, subject to periodic review, amendment, and revision by the board of education.

Seconded by Aaron McGaughey. Motion carried unanimously. 4-0

GATE

Receipt                      **RESOLUTION**

**to ESTABLISH ACTIVITY FUNDS / GATE RECEIPT ACCOUNTING**

I Sndy Showalter move to approve the following Resolution:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that an activity fund designated respectively as the **Middle School, High School and Elementary School** Activity Fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board approved student extra-curricular activities.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the Activity Fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 15<sup>th</sup> Day of July, 2019

, by the Board of Education of Unified School District No. 395, Rush County, Kansas.

Motion seconded by Aaron McGaughey. Motion carried unanimously. 4-0

Petty Cash

**PETTY CASH FUNDS**

I, Sandy Showalter move the following:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of a petty cash fund is an efficient method to pay for needed expenditures in emergencies.

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that a petty cash fund, in the amount of \$500 shall be established at the La Crosse Middle School, \$500 shall be established at the La Crosse Elementary School and \$1000 shall be established at the La Crosse High School and .

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

The Petty Cash Fund shall be replenished by payment from the appropriate funds of the school district. The fund shall be kept separate from all other funds. The fund shall be maintained at the \$500, \$500 and \$1000 amount respectively. According to K.S.A. 72-8208.

Motion seconded by Aaron McGaughey Motion carried unanimously. 4-0

## Home Rule

John Irvin moved the adoption of the following resolution:

### RESOLUTION

WHEREAS, the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of Government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District No. 395, Rush County, Kansas, the 10th day of July, 2017.

Motion seconded by Sandy Showalter. Motion carried unanimously. 4-0

Gov. Relations Board President, John Irvin appointed Wesley Sherman as the 2019-2020 Governmental Relations Representative, with the remaining board members as alternates.

Insurance Harland Werth moved, seconded by Aaron McGaughey to approve the following as insurance carriers for the 2019-2020 school year. Farm Bureau – Boiler/Maciner, Notary, E & O, Treasurer bond, employee blanket, Superintendent, Clerk bonds; Rush Co. Insurance EMC Insurance -- building property, equipment, general liability etc.; State Farm Ins. – Vehicles and KASB- Workers Compensation. Motion carried unanimously. 4-0

BC/BS Aaron McGaughey moved, seconded by Harland Werth to approve the 2019-2020 Blue Cross Blue Shield Health Insurance Agreement. Motion carried unanimously. 4-0 Glenn Herrman arrived at 6:18 p.m.

Sandy Showalter moved to amend the approved printed agenda by adding item I. Negotiations. Glenn Herrman seconded the motion. Motion carried unanimously. 5-0

### Negotiations

Sandy Showalter moved to approve the 2019-2020 Negotiated Agreement. Glenn Herrman seconded the motion. Motion carried unanimously. 5-0

### Handbooks

The board discussed changes in the building handbooks. The handbooks will be revisited at the August 2019 meeting.

### New Hires

Glenn Herrman moved, seconded by Harland Werth to approve the hiring of Pat Lee (MS/HS custodian); Beth Renfrow (Elem Para); Lynnette Doornbos (Elem Para). Motion carried unanimously. 5-0

### Exec session

Glenn Herrman moved, seconded by Harland Werth to go into executive session for 20 minutes to discuss personnel, along with the superintendent and MS/HS principal. Pursuant to non elected personnel exception under KOMA. This executive session is being held in order to protect the individuals right to privacy. The open meeting will resume at 7 p.m. Motion carried unanimously. 5-0 The board returned to open session at 7 pm.

### Suppl

Sandy Showalter moved to approve the Supplemental duties as presented  
Aaron McGaughey seconded the motion. Motion carried. 4 yes and 1 no (GH conflict)  
Duties Athletic Director (MS/HS) – Rob Holopirek (full time)  
Secretary to A.D. – Cindi Wilson  
Football Head (HS) – Jon Webster  
Football Asst. (HS) – Chris Delimont  
Football Asst. (HS) – Jack Garcia

Football Head (MS) – Gabe Dierksen  
 Football Asst. (MS) – Derek Crouch  
 Volleyball Head (HS) – Jennifer Long  
 Volleyball Asst. (HS) – Katelyn Schmidt  
 Volleyball Head (MS) – Bailey Morgan  
 Volleyball Asst. (MS) - Jerridy Morgan (Rule 10)  
 Cross Country Head Boys/Girls – Kyle Schmidt  
 Basketball Head Boys (HS) – Kyle Schmidt  
 Basketball Asst. Boys (HS) – Ty Patterson  
 Basketball Head Girls (HS) – Nicholl Weigel  
 Basketball Asst. Girls (HS) – Gabe Dierksen  
 Basketball Head Boys (MS) – Clint Renfrow  
 Asst. Boys Basketball (MS) – OPEN  
 Basketball Head Girls (MS) – Derek Crouch  
 Asst. Girls Basketball (MS) - Madison Shetlar  
 Golf Head (HS) – Nicholl Weigel  
 Track Head Boys/Girls (HS) – Chris Delimont  
 Track Asst. (HS) – Madison Shetlar  
 Track Asst. (HS) – Derek Crouch  
 Track Head Boys (MS) – Lori Dierksen  
 Track Head Girls (MS) – Rob Holopirek  
 Track Assistant (MS) – Ty Patterson  
 Cheerleading (HS) – Sally Jacobs  
 Cheerleading (MS) – Madison Shetlar  
 Weightlifting (Boys HS & MS) – Jon Webster  
 Weightlifting (Girls HS & MS) - Nicholl Weigel  
 HS Play – Sabrina Hedding  
 Instrumental (HS/MS) – Sally Jacobs  
 Vocal (HS/MS) – Sally Jacobs  
 Jr. Class Sponsor – Sabrina Hedding (no split)  
 Student Council (HS) – Tera Herrman  
 Student Council (MS) – Nicholl Weigel  
 Scholar's Bowl (HS) – Rachel Holopirek  
 Quiz Bowl (MS) – Clint Renfrow  
 SADD Sponsor – Traci Delimont  
 Accreditation Coordinator (District) – Seresa Parton  
 District Publications – Seresa Parton  
 FFA Advisor – Ashley Lauinger  
 PDC Chair – Tera Herrman  
 Concessions – OPEN  
 Head Teacher – Tera Herrman

Out of  
 District No Out of District transportation to report.

Exec session

John Irvin moved, seconded by Sandy Showalter to go into executive session at 7:40 p.m. for 10 minutes to discuss personnel, along with the superintendent. Pursuant to non elected personnel exception under KOMA. This executive session is being held in order to protect the individuals right to privacy. The open meeting will resume at 7:50 p.m. Motion carried unanimously. 5-0 The board returned to open session at 7:50 pm.

Non-

Certified Glenn Herrman moved seconded by Aaron McGaughey to approve 2019-20 non-certified pay schedule as presented. Motion carried unanimously. 5-0 \*Schedule attached to these minutes.

Executive session

Adm.

Wages John Irvin moved, seconded by Glenn Herrman the board go into executive session to discuss administrative and office Personnel pursuant to the data relating to personnel and individuals right to privacy under KOMA, with the right to invite the

Superintendent and/or Board Clerk as needed from 7:37 until 7:52 pm. This executive session is being held to protect the individuals right to privacy. Motion carried unanimously. 5-0 The board returned to open session at 7:52 p.m.  
Sandy Showalter moved, seconded by Glenn Herrman to approved the administrative and office pay schedule as presented. Motion carried unanimously. 5-0 \*schedule attached to these minutes.

#### Locker room

Glenn Herrman moved, seconded by Harland Werth at amend the printed agenda by adding item Q. Locker room Floor. Motion carried unanimously. Discussion followed.  
Glenn Herrman moved, seconded by Harland Werth to approve the resurfacing of the locker room floors by Daryl Patterson. Motion passed 4 yes 1 no.. II

#### Bus parking

Glenn Herrman moved to amend the printed agenda by adding Item S. Bus Parking. Aaron McGaughey seconded the motion. Motion carried unanimously. 5-0  
Glenn Herrman moved, seconded by Sandy Showalter to proceed and give the Superintendent the authority to complete the project as proposed and discussed. Motion carried unanimously. 5-0

Budget 2019-2020 Budget information was discussed.

Report Superintendent Keeley presented monthly information.

Meeting adjourned at 8:38 p.m.

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Board President

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Board Clerk